

Release or Reduction of Stop Payment Notice

TO: [Name of Disbursement Officer]

[Name of Public Entity (if applicable)]

[Address]

RE: Stop Payment Notice against [Contractor]

The undersigned has been paid [in full / in part] for all work (i.e., labor, services, equipment, or material) furnished to [contractor] on the job of [name of public or private project] located at [address of project].

The undersigned hereby [releases / reduces] its Stop Payment Notice dated [month, day, year], in its entirety / reduces the amount of the Stop Payment Notice in the amount of \$[amount], with the amount remaining to be withheld \$[amount]].

Dated: [Date of Release] _____

Claimant: [Claimant's Name]

By: [Attorney's Name]

Attorney for Claimant